



University of Utah College of Engineering Alumni Association
Board Meeting - Agenda
November 15, 2017 @ 6:00pm
Warnock Engineering Building (Eccles Board Room)

1. President's Message
 - a. Two new board members – David and Russell Merrill
 - b. Asked Eric Lundquist to resign, for now, due to special personal circumstances
 - c. 23 of 24 seats filled
 - d. Congrats to Nate and Ahmed as our Education Outreach Co-Chairs
 - e. Retired board member gift – Distribute via dinner (VP to coordinate)
 - f. Erick Cuentas – NUCHE briefing
 - g. COE Outreach/Women's Engineering Initiative
2. Board meeting
 - a. Networking Outreach
 - i. Two-pronged approach:
 1. Lasonde Center – Friday noon tours
 2. Evening Social tentatively planned for January 25th
 - b. Academic Outreach
 - i. Nov 18 – Engineering Day
 - ii. Career Prep Round Tables for Spring 2018
 - iii. Career Fair Prep Week for Fall 2018 (get companies to sponsor)
 1. Monday - Resume Workshop
 - a. Presentation on resume skills, do's and don'ts
 - b. Review student's resume's and give feedback
 2. Tuesday - Interview Workshop
 - a. Presentation on interview skills (CAR,STAR), clothing, etiquette
 - b. Mock Interviews with feedback
 3. Wednesday
 - a. Networking, elevator pitch, company research workshop
 4. Thursday and Friday
 - a. Personal appointments for mock interviews and/or resumes
 - c. Educational Outreach
 - i. Camp Invention
 3. Other business
 - a. Anchor – everyone receive it on 10/24? Tech Talks Contest sponsored by IM Flash
 - i. Thanks for the story Brandon
 - b. Scholarship
 - c. Website updates?
 - d. Calendar access?
 - e. Next executive board meeting on Friday, February 23rd at 12pm?
 - f. Next board meeting on Wednesday, February 28th at 6pm?
 4. Committee Working Groups